

J GURUMURTHI & ASSOCIATES

CHARTERED ACCOUNTANTS

Old No. 18/2, New No. 37/2, 1st Floor, 4th Trust Cross Street,

Mandavelipakkam, Chennai - 600028. Phone: +91 44 2498 4611 / 12

E-mail: gurumurthiassociates@gmail.com

24th February, 2023.

Received on

VACANCIES - FOR ARTICLED ASSISTANTS AND PAID ASSISTANTS

 We have vacancies for Articled Assistants and Paid Assistants in our Firm Counter Location Mandavelipakkam & Pammal.

For Article Assistants:

- Should be a Graduate and/or Inter pass with either one or both groups.
- > Basic Knowledge in Accounts.
- Qualification as specified by ICAI.
- Should possess good interpersonal and communication skills.
- > Knowledge in Tally Prime and MS-Office Preferable.

For Paid Assistants:

- > B. Com & Article completed staff with either one or both groups of Inter passed.
- Should possess good interpersonal and communication skills.
- > Knowledge in Tally Prime and MS-Office Preferable.
- Interested candidates are requested to send the resume at <u>gurumurthiassociates@gmail.com</u> and may contact

> Mr. Kumaraguruparan - 9444023104

Mr. Sanjay Divakar - 9710470284

CHENNAI

J Gurumurthi & Associates Chartered Accountants

Authorised Signatory

Branch Office: 130, 1st Floor, JKS Plaza, Pammal Main Road, Pammal, Chennai - 600 075.